



**APPLICATION FOR EMPLOYMENT
(AN EQUAL OPPORTUNITY EMPLOYER)**

DATE _____

The Credit Union does not discriminate in hiring or employment on the basis of race, color, religion, creed, national origin, sex, age, ancestry, marital status, or physical handicap. No question on this application is intended to secure information to be used for such discrimination.

The application will be given every consideration, but its receipt does not imply that the applicant will be employed. This employment application and other Credit Union documents are not contracts of employment. Any individual who is hired may voluntarily leave employment, and may be terminated by the Credit Union at any time and for any reason. Any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

PLEASE ANSWER EVERY QUESTION. USE INK. PLEASE PRINT

Name _____
First Middle Last

Address _____
Number Street City State Zip Code

Length of time at this address Telephone Number

Last previous address within the United States:

Number Street City State Zip Code Dates: From-To

Have you ever worked for or applied for employment with this Credit Union? YES NO

IF YES: Month and Year _____

Type of work desired: Full-Time Part-Time, days available: M T W Th F S (circle)

Position Sought _____

Date Available _____ Salary Requirements _____

Are you legally eligible for employment in the United States? ____YES ____NO
(If offered employment, you will be required to provide documentation to verify eligibility.)

EMPLOYMENT

Starting with present or most recent, list all previous employers. List only employers located within the United States. Include self-employment, summer employment, part-time jobs and US Military Service.

Employer _____ Address _____

Phone _____ Position _____

Dates of Employment: From _____ To _____

Supervisor _____ Department _____

Describe work duties performed _____

FT ____ PT ____ Number of hours _____

Reason for Leaving _____

Employer _____ Address _____

Phone _____ Position _____

Dates of Employment: From _____ To _____

Supervisor _____ Department _____

Describe work duties performed _____

FT ____ PT ____ Number of hours _____

Reason for Leaving _____

Employer _____ Address _____

Phone _____ Position _____

Dates of Employment: From _____ To _____

Supervisor _____ Department _____

Describe work duties performed _____

FT _____ PT _____ Number of hours _____

Reason for Leaving _____

Employer _____ Address _____

Phone _____ Position _____

Dates of Employment: From _____ To _____

Supervisor _____ Department _____

Describe work duties performed _____

FT _____ PT _____ Number of hours _____

Reason for Leaving _____

If you need more space, please continue on a separate sheet.

May we contact your present employer? ____ YES ____ NO Former employer? ____ YES ____ NO

If any employment was under a different name, indicate name: _____

If presently employed, why do you desire to change your position? _____

EDUCATION

High School: Number of years completed (circle one) 1 2 3 4

Diploma ____ YES ____ NO GED ____ YES ____ NO

Name of School(s) City/State

College and/or Vocational School: Number of years completed (circle one) 1 2 3 4

Name of School(s) City/State

Major _____ Degree(s) Earned _____

Other Training or Degrees:

Name of School(s) City/State

Course _____ Degree/Certificate _____

Professional License or Membership:

Type of License(s) Held _____

Other Professional Memberships _____

(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age disability, marital status, veteran status or any other protected status.)

Do not leave this section blank. Please write.

General Information

Use the space provided below to describe your interest and goals in banking and the skills/aptitudes that you feel qualify you for a position at the credit union. List any skills or special training in office machines, accounting, data processing, etc.

PLEASE READ BEFORE SIGNING. If you have any questions regarding this statement, contact the personnel representative before signing.

I certify that the previous answers are correct to the best of my knowledge and I understand that misrepresentation in this application will be cause for rejection of application or dismissal from employment. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

I acknowledge that I have read the previous statements and understand them.

Signature _____ **Date** _____

Please List 3 Business References

Name: _____

Address: _____

Phone: _____

Relationship: _____

Name: _____

Address: _____

Phone: _____

Relationship: _____

Name: _____

Address: _____

Phone: _____

Relationship: _____